

Dear <Applicant's first name>,

I would like to say thank you for taking the time to apply and meet with our team about the <role title=""> at <company name="">. It was great to find out more about what you have achieved, as well as your skills and qualifications.</company></role>

Regrettably, you were not selected by our team to go forward. Please remember that competition for jobs at <company name=""> is very high and it is often difficult to choose between many experienced and quality applicants.</company>

We will be keeping your details on file in case any openings come up in the future that we believe you would be a better fit for.

Please feel free to contact me if you would like detailed feedback about the selection process.

Many thanks again for your interest and application to <company name=""> and all the best with your job search.</company>

Regards,

<Sender's name>